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DEC 27 2001

PATENT APPLICATION

DOCKET NO. **TECB.01USU1**

IN THE
UNITED STATES PATENT AND TRADEMARK OFFICE

Inventor(s): James J. Coffman & Dallen Campbell   Examiner:

Serial No.: 09/905,627   Group Art Unit: 2171

Filing Date: July 13, 2001

Title: On-Line Facilities Management Tool

ASSISTANT COMMISSIONER FOR PATENTS
Washington, D.C. 20231

<u>TRANSMITTAL LETTER FOR SUBMITTAL OF MISSING PARTS</u> (SMALL ENTITY)

Sir:

  This is in response to a Notice of Incomplete Reply to Notice to File Missing Parts of Application under 37 CFR 1.53(d) mailed on December 6, 2001. Enclosed is a copy of said Notice and the following documents and fees to complete the filing requirements of the above-identified application.

  ( ) Executed Declaration and Power of Attorney. The above-identified application is the same application which the inventor executed by signing the enclosed declaration.

  (X) Formal Drawings (8 sheets)

  ( ) Statutory basic filing fee   ( ) Utility   ( ) Design

  ( ) Additional claim fee of $

  ( ) Missing Parts Surcharge $65

  ( ) Petition for Extension of Time for reply to Notice of Missing Parts is attached.

    (X) one month   ($55)

    ( ) two months ($200)

    ( ) three months ($460)

    ( ) four months ($720)

  ( ) Attached is a check for $120.00

  (X) Please charge to Deposit Account 50-1491 the amount of **$55.00**

  At any time during the pendency of this application, please charge any additional fees required or credit any overpayment to Deposit Account 50-1491 pursuant to 37 CFR 1.25.

  (X) A duplicate copy of this transmittal letter is enclosed.

I hereby certify that this correspondence is being deposited with the United States Postal Service as:

[ ] First Class Mail
[X] "Express Mail Post Office to Addressee" service
  under 37 CFR 1.10
  "Express Mail" label no.: **EV 004298602 US**
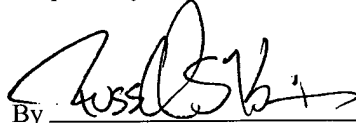in an envelope addressed to:
Assistant Commissioner for Patents
U.S. Patent and Trademark Office
Box Missing Parts
P. O. Box 2327
Arlington, VA 22202

Date of Deposit or Transmission: December 27, 2001
Signature:
Typed Name: Cindy L. Pederson

Respectfully submitted,

By
  Attorney/Agent for Applicant(s)
  Russell S. Krajec
  Reg. No. 48,936

  Date: December 27, 2001
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UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/905,627	07/13/2001	James J. Graham	TECB.01USU1

CONFIRMATION NO. 3700
FORMALITIES LETTER

OC000000007163842

Date Mailed: 12/06/2001

Cochran & Collins LLP
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NOTICE OF INCOMPLETE REPLY (NONPROVISIONAL)

Filing Date Granted

The U.S. Patent and Trademark Office has received your reply on 11/28/2001 to the Notice to File Missing Parts (Notice) mailed 08/30/2001 and it has been entered into the nonprovisional application. The reply, however, does not include the following items required in the Notice.

The period of reply remains as set forth in the Notice. You may, however, obtain EXTENSIONS OF TIME under the provisions of 37 CFR 1.136 (a) accompanied by the appropriate fee (37 CFR 1.17(a)).

A complete reply must be timely filed to prevent ABANDONMENT of the above-identified application.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:

  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

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*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center
Initial Patent Examination Division (703) 308-1202
PART 2 - COPY TO BE RETURNED WITH RESPONSE

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